



**PRESCHOOL EMPLOYMENT APPLICATION FORM**

Thank you for your interest in the ministry of Central Christian Preschool and Child Care Center. We look forward to receiving your application.

**Instructions:**

Print clearly in black or blue ink. Answer all questions. Please sign and date all forms.

**PERSONAL INFORMATION**

Full Name \_\_\_\_\_ Application Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: Days (\_\_\_\_\_) \_\_\_\_\_ Evenings (\_\_\_\_\_) \_\_\_\_\_

E-mail Address \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Spouse's Name \_\_\_\_\_

Are you eligible to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been charged or convicted of a crime against a child? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_

Have you been convicted of or pleaded no contest to a felony within the last five years?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_

**AVAILABILITY/POSITION**

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List any gifts, calling, training, education, or other factors that have prepared you for working with and teaching children.

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What position are you applying for? \_\_\_\_\_

Please list what age group of children you enjoy working with the most.

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**Availability:** Central Christian Preschool and Child Care Center is in session Monday - Friday, 7:00 a.m.- 6:00 p.m. during the school year and the summer. Are you available to work during these times?

Yes \_\_\_\_\_ No \_\_\_\_\_

What date are you available to start work? \_\_\_\_\_

**EDUCATION**

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High School Diploma Yes \_\_\_\_\_ No \_\_\_\_\_

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School Name	City	State
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College or University Attended

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Name of Institution	Dates Attended	Degree	Date Received
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Name of Institution	Dates Attended	Degree	Date Received
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Name of Institution	Dates Attended	Degree	Date Received
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Skills and Qualifications: Licenses, Certifications, Skills, Training, Awards

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## **EMPLOYMENT HISTORY**

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### **Present Position Or Most Recent Position**

Position Title \_\_\_\_\_

Employer \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Responsibilities

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### **May We Contact Your Present Employer?**

Yes \_\_\_\_\_ No \_\_\_\_\_

### **Previous Position**

Position Title \_\_\_\_\_

Employer \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Responsibilities \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **Previous Position**

Position Title \_\_\_\_\_

Employer \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Responsibilities

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **References**

Do not include family members or past supervisors.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Occupation \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Occupation \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Occupation \_\_\_\_\_

## **Faith**

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Please carefully read our Doctrinal Statement and indicate your degree of support.

### **Central Christian School Doctrinal Statement**

#### **A. The Scriptures**

We believe the Scriptures of the Old and New Testaments are the only verbally inspired and infallible Word of God, without error in their original writings, and that they are the final authority for faith in God and in Christian living.

#### **B. The Godhead**

We believe in one God, personal, infinite, and holy, eternally existing in three distinct Persons: The Father, the Son, and the Holy Spirit. We believe that God created all things, not by evolutionary processes, but directly and immediately, and that He sustains and guides all things to His predetermined ends. We believe that God is love, as expressed in the Bible.

#### **C. God The Father**

We believe in the sovereignty of God the Father, that He is the eternal Father of His only begotten Son, our Lord Jesus Christ, and that He is the Father of only those who accept the Lord Jesus Christ as their own personal Savior.

#### **D. God The Son**

We believe that Jesus Christ was conceived of the Holy Spirit, born of the virgin Mary, is true God and true man, lived a sinless life, performed many miracles, died a substitutionary death on the cross, shed His blood for our sins, arose bodily from the grave, and ascended into heaven as our High Priest, Advocate, and King. We believe in His visible, imminent, and personal return in power and glory.

#### **E. God The Holy Spirit**

We believe in the present ministry of the Holy Spirit Who regenerates; convicts of sin; indwells every believer at conversion; seals; sanctifies; fills; comforts; guides; teaches; gives gifts to believers for the building up of the saints; enables the believers for the building up of the saints; enables the believer to live a godly life; and empowers the believer for effective Christian service.

#### **F. Satan**

We believe that Satan is the fallen angel who tempted our first parents to sin, that he is the enemy of the Triune God and all mankind, soliciting the believer to sin, accusing him before God, and striving to keep the unbeliever from accepting Christ. We believe he will be consigned to the Lake of Fire forever.

#### **G. Man**

We believe that man was created in the image of God; that he sinned and thereby incurred both physical and spiritual death on himself (which is separation from God); and that all human beings are born with a sinful nature and, therefore, are sinners by choice in thought, word, and deed.

**H. Salvation**

We believe that all who believe on the Lord Jesus Christ truly repent of their sins and receive Him by faith, are born again of the Holy Spirit, thereby becoming children of God. We believe that at death the spirit of the Christian departs to be with the Lord. We believe in the resurrection of the dead, the unsaved unto everlasting damnation and the saved unto everlasting blessedness with the Lord God.

**I. The Church**

We believe in both the church universal, which is composed of all believers in Jesus Christ both the living and the dead, and the individual church congregation through whom God works to carry out the Great Commission.

\_\_\_ I fully support the Doctrinal Statement as written without any reservations.  
\_\_\_ I support the Doctrinal Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct? Yes \_\_\_\_\_ No \_\_\_\_\_  
I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature\_\_\_\_\_

Date\_\_\_\_\_

Please describe a brief statement of your personal relationship with Christ and how it began:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Local church affiliation\_\_\_\_\_

Are you a regular attender Yes \_\_\_\_\_ No \_\_\_\_\_

## Notification and Authorization to Release Criminal Information for Employment Purposes

### Notification

The Kansas Department of Health and Environment is the licensing agency for child care facilities in Kansas. In compliance with regulation K.A.R. 28-4-125, fingerprint-based background checks are to be completed for individuals working in a licensed center. The position for which I am being considered requires me to consent to a criminal background check as a condition of employment.

### Authorization

I hereby authorize Central Christian Preschool and Child Care Center to submit my information to KDHE for the purpose of completing a fingerprint-based criminal background check.

Position Applied for \_\_\_\_\_

Please Print

Full Legal Name \_\_\_\_\_  
Last First Middle Suffix

Maiden Name \_\_\_\_\_

Other Names \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender: Male Female

Social Security Number \_\_\_\_\_

Current Address \_\_\_\_\_

Other States Lived in Within the last 5 Years \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

## **Applicant Certification and Agreement**

I understand that Central Christian Preschool and Child Care Center does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I understand that if hired, it is my responsibility to complete all KDHE employment requirements within the first 30 days of employment. Failure to do so would result in Central Christian Preschool and Child Care being in non-compliance with licensing regulations and will be cause for immediate dismissal. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

To the best of my knowledge, the information provided in this application process is true and complete. I understand that any falsification or omission of information may disqualify me for this position, or if hired, may serve as grounds for immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I certify that I have carefully read and do understand the above statements.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Name Printed \_\_\_\_\_